



Appointment Committee Meeting Agenda

Tuesday, June 30, 2020
4:30 P.M.
Council Chambers – Auburn Hall

1. Appointing a Committee Chair
2. Acceptance of Minutes
 - a. May 13, 2020
3. Open Session
4. Review of Applications and Nominations

The Committee may enter into Executive Session to discuss applications, pursuant to 1 M.R.S.A. §405(6)(A).

5. Adjournment



Appointment Committee Meeting Agenda

Wednesday, May 13, 2020

3:30 P.M.

This meeting was conducted remotely using “Zoom”

Present: Councilors Leroy Walker, Brian Carrier, Steve Milks, and City Clerk, Sue Clements-Dallaire.

The meeting was called to order at 3:41 PM due to technical issues.

1. **Appointing a Committee Chair** – Motion was made by Councilor Walker and seconded by Councilor Milks to appoint Councilor Carrier to Chair the meeting. Passage 3-0.
2. **Open Session** – The following were in attendance and introduced themselves.

The following “attendees” introduced themselves and spoke:

Dana Staples, Planning Board applicant
David Griswold, Agriculture Committee applicant
Sarah Littlefield, Agriculture Committee applicant
Casey Knight, Auburn Housing Authority applicant

3. Review of Board and Committee Applications

Motion was made by Councilor Carrier and seconded by Councilor Walker to enter into Executive Session pursuant to 1 M.R.S.A. Sec. 406 (6)(A). Passage 3-0, time 3:56 PM. A roll call vote was taken.

The Committee was declared out of Executive Session at 4:29 PM.

Motion was made by Councilor Carrier and seconded by Councilor Walker to nominate David Bell to serve on the Agricultural Committee with a term expiration of 04-01-2023. Passage 3-0. A roll call vote was taken.

Auburn City Council Meeting & Workshop

May 13, 2020

Motion was made by Councilor Carrier and seconded by Councilor Milks to nominate Scott Blanchard to serve on the Agricultural Committee with a term expiration of 04-01-2022. Passage 3-0. A roll call vote was taken.

Motion was made by Councilor Milks and seconded by Councilor Walker to nominate David Griswold to serve on the Agricultural Committee with a term expiration of 04-01-2023. Passage 3-0. A roll call vote was taken.

Motion was made by Councilor Walker and seconded by Councilor Milks to nominate Kathy Shaw to serve on the Agricultural Committee with a term expiration of 04-01-2021. Passage 3-0. A roll call vote was taken.

Motion was made by Councilor Walker and seconded by Councilor Milks to nominate William Sylvester to serve on the Agricultural Committee with a term expiration of 04-01-2022. Passage 3-0. A roll call vote was taken.

Motion was made by Councilor Milks and seconded by Councilor Walker to nominate Casey Knight to serve on the Auburn Housing Authority with a term expiration of 10-01-2021. Passage 3-0. A roll call vote was taken.

Motion was made by Councilor Walker and seconded by Councilor Milks to nominate Mary LaFontaine to serve another term on the Board of Assessment Review with a term expiration of 10-01-2024. Passage 3-0. A roll call vote was taken.

Motion was made by Councilor Walker and seconded by Councilor Milks to nominate Keith Ellis to serve on the A-L Cable TV Advisory Committee with a term expiration of 06-01-2021. Passage 3-0. A roll call vote was taken.

Motion was made by Councilor Milks and seconded by Councilor Walker to nominate Darren Finnegan to serve on the Planning Board as a full member with a term expiration of 01-01-2023. Passage 3-0. A roll call vote was taken.

Motion was made by Councilor Milks and seconded by Councilor Walker to nominate Stacey LeBlanc to serve on the Planning Board as a full member with a term expiration of 01-01-2023. Passage 3-0. A roll call vote was taken.

Motion was made by Councilor Walker and seconded by Councilor Milks to nominate Dana Staples to serve on the Planning Board as associate member with a term expiration of 01-01-2023. Passage 3-0. A roll call vote was taken.

Auburn City Council Meeting & Workshop

May 13, 2020

The next meeting is scheduled for Tuesday, June 30 at 4:30 PM. It has not yet been determined if the meeting will be conducted in person or remotely using “Zoom”.

4. Adjournment

Motion was made by Councilor Milks and seconded by Councilor Walker to adjourn, passage 3-0. The meeting adjourned at 4:37 P.M.

Respectfully submitted,

Susan Clements-Dallaire, City Clerk

VACANCIES

Age Friendly Community Committee - 1 vacancy - one with a term expiration of 6/1/2021

Representatives from the Auburn Public Library, Area Agency on Aging, Seniors Plus, Lewiston Auburn Transit Committee, Auburn Housing Authority, Community Based Senior Organizations and the Auburn School Department are encouraged to apply to serve on the Age Friendly Community Committee.

Agriculture Committee - 2 vacancies, 1 with a 4/1/2023 term expiration, and 1 with a 4/1/2022 term expiration

Board of Assessment Review - 4 vacancies - 1 full member and three alternate positions. The full member position has a term expiration of 10/01/2024. For the alternate positions, one has a term expiration of 10/1/2020, and two with a term expiration of 10/1/2022

Cable TV Advisory Committee - 1 vacancies - with a term expiration of 6/1/2022

CDBG Loan Committee - 1 vacancy with a term expiration of 10/01/2021

Citizens Advisory Committee - Two vacancies, 3 year terms

City Council Student Representative - 2 appointments

Complete Streets Committee - 2 vacancies - each with a 1/1/2023 term expiration

Conservation Commission - 1 vacancy with a term expiration of 6/1/2023

Lewiston Auburn Transit Committee (LATC) - 1 vacancy with a term expiration of 7/1/2023

**Board Committee Applications
June 30, 2020**

Board or Committee	Ward	Last Name	First Name	Address
Agriculture Committee				
	2	Boss	Katie	7 Morse Street
	5	Gray	Stanwood	1200 Sopers Mill Road
	5	Melaragno	Michelle	576 Trapp Road
Citizen's Advisory Committee	4	Purvis	Justin	2696 Hotel Road
Complete Streets Committee				
	2	Bartlett	Jeremiah	107 Shepley Street
	5	Das	David	104 Fourth Street
	5	Gray	Stanwood	1200 Sopers Mill Road
	1	Wenzel	Joan	767 West Auburn Road
Lewiston Auburn Transp. Comm.	5	Roberts*	Chad	143 Mill Street

* Indicates this applicant is seeking re-appointment
 ** Indicates this person is an associate/alternate member seeking full member status

Susan Clements-Dallaire

From: donotreply@auburnmaine.gov
Sent: Tuesday, June 23, 2020 10:34 AM
To: Susan Clements-Dallaire
Subject: A New Form Has Been Submitted - Board/Committee Application

The following form has been submitted by an end-user of the website: Board/Committee Application

Date of Application: 06/23/2020

First Name: Katie

Middle Initial:

Last Name: Boss

Residence Address: 7 Morse Street

Ward: Ward 2

City: Auburn

Home Phone: 413-313-4391

Cell Phone: 413-313-4391

E-mail Address: kboss@auburnmaine.gov

Current Occupation: Health Promotion Manager

Previous Occupation (if retired or no longer working):

Education and/or experience: Master of Public Health, B.A. in Biological Sciences

Please check which board or committee you are interested in serving on. Individual applications for each board or committee (if you wish to serve on more than one): Ag Committee

OTHER (Ad-Hoc Committees not on the list above):

This application is for a... (choose one): New appointment

Briefly describe why you want to serve on a board/committee (1,000 character limit): I am fully committed to growing a thriving local food economy, increasing food production in Auburn, and supporting our community members in purchasing more local food. I have been involved in local food systems work for the last 5 years in my role as a Health Promotion Manager, where I manage the implementation of the SNAP-Education grant in Androscoggin County. I have been on the Good Food Council of Lewiston Auburn for three years and am a former Chair. During this time on the Good Food Council I have worked on issues including: land access, food insecurity, food hubs, and supporting farmers. I am currently taking a Johns Hopkins course entitled "An Intro to U.S. Food Systems" and I have experience working as a farm hand for many summers on two farms: a larger mechanized farm, and a small diversified organic farm. This variety

of experiences gives me the perspective needed to be an effective member of the Auburn Agriculture Committee. I have provided my resume for additional info.

What do you hope to accomplish?: I hope to support the development of a strong Agriculture Committee that is effective at moving forward strategies to strengthen our local food system, including: increasing the profitability and number of active farms in Auburn, marketing Auburn's agricultural products, and increasing food security. I fully believe in Auburn's potential to be a thriving farming community, to provide more food for our community members, and to strengthen our local response to global food systems disruptions.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?: City Council, APL Board of Trustees, Audit Committee, Ad Hoc Committee on Boards & Committees

Have you previously served on a City or Community Board or Committee? If so, which one(s)?: Yes - see above. I was also a member of the Auburn Strategic Planning Quality Sub-Committee.

Dates served (if known): January 9, 2020 - Present for all committees I am currently serving on. Strategic planning was 2019

How did you learn of this vacancy?: Through my role as a City Councilor

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above. By typing your full name below, you are "signing" this electronic application.: Katie Boss

Date of Electronic Signature: 6/23/2020

Katie Boss

7 Morse Street, Auburn ME 04210
katie.e.boss@gmail.com | (413) 313-4391

SUMMARY

Public health specialist with proven skills in program design, implementation, evaluation, communications, grant writing, survey design, database management, strategic planning, relationship building, personnel management, and fiscally responsible budget management. Twelve years of experience in the non-profit public health sector. Experience working at the intersections between food systems, public health, and public policy.

EDUCATION

Boston University School of Public Health - Master of Public Health, Global Health: September 2011

Mount Holyoke College - Bachelor of Arts, Biological Sciences: May 2008

School for Field Studies, Costa Rica – Sustainable Development Studies: Fall 2006

RELEVANT TRAININGS

Maine Network Partners Fellows Program - January 2017 to 2019

Eighteen month training focused on leadership, program management, and intentional network building for the purpose of better aligned state-wide work on complex social issues.

Master Gardener Volunteer, University of Maine Cooperative Extension - 2018

Public Health Management Training, University of New England - 2016

PROFESSIONAL EXPERIENCE

Health Promotion Manager, Healthy Androscoggin; Lewiston, ME **2015-Present**

- Responsible for managing local, state, federal and philanthropic grants totaling over \$600,000 per year.
- Supervision of five staff, and related programs focusing on nutrition, food systems, physical activity, built environment, childhood vaccination, healthy homes and lead poisoning prevention.
- Convening of community partners to address prioritized community health needs.
- Program development, implementation, and evaluation.
- Grant writing and grant prospecting to support the mission and continued growth of the organization.
- Communication: community outreach and education, reporting for funders, data sharing

Policy Team Member & Former Chair, Good Food Council of Lewiston Auburn **2018-Present**

- Responding to gaps and needs in the local food system
- Promotion of farming, agriculture, localized and regionalized food systems
- Strategic planning with community partners (2019: Local Foods Local Places)
- Offering community events to increase engagement (2019: LA Land Access Conference)
- Conducting research to support and improve our efforts
- Build relationships between different players in our local and state-wide food system

Conservation Grant Review Committee Member, Maine Community Foundation **March 2020-Present**

City Councilor At-Large, City of Auburn, Auburn, ME **January 2020-Present**

- Agriculture Committee member

Maine Tracking Network Advisory Board Member, Maine CDC **November 2019 -Present**

Farm Hand, Whiting Farm, Auburn, ME **June-September 2019**

Planning Board Member, City of Auburn, Auburn, ME **March-December 2019**

Outcome Broker, Green & Healthy Homes Initiative; Lewiston, ME **2015**

- Responsible for ensuring the successful development and implementation of the Green & Healthy Homes Initiative at the Lewiston-Auburn site.
- Worked closely with partner organizations to formulate and implement GHHI goals, objectives & strategies.

- Collaborated with stakeholders, including municipal and state governments, local philanthropies, community based organizations, healthcare providers, weatherization and lead remediation contractors, and academia.
- Managed the GHHI work planning process, and the creation of a comprehensive data and evaluation plan.
- Provided leadership and management of the administrative structure of the local GHHI collaboration.

Program Manager, Practice Office, Boston University School of Public Health **2013–2015**

- Responsible for the management, evaluation, communication and promotion of the SPH Practicum Program.
- Conducted community outreach to engage new partners and form collaborations with external organizations.
- Collected, analyzed, and reported on student practicum statistics and evaluation/survey data.
- Coordinated the New England Public Health Training Centers (NEPHTC) Internship Program, a HRSA grant-funded program for public health students at schools and universities throughout the region.

Project Specialist, Management Sciences for Health; Cambridge, MA **2011–2013**

- Provided technical, operational and financial support to a portfolio of public health programs located in Benin, Rwanda, Guyana, Nigeria, and Haiti.
- Contributed to the writing and editing of USAID project reports, program manuals and quarterly reports.
- Assisted in the updating of budget pipelines, spending projections, and conducted monthly budget reviews.

Associate Registrar, Boston University School of Public Health; Boston, MA **2009 –2011**

- Provided confidential, accurate and timely advising, registration services and advocacy for BUSPH students.
- Created and implemented new online non-degree student registration system.
- Proposed, analyzed, wrote and implemented new and updated School academic policies.
- Updated and edited all formal documents produced by the Registrar’s Office, including the BUSPH Bulletin.
- Direct supervisor for student employee in the Registrar’s Office.

Admissions Coordinator, Boston University School of Public Health; Boston, MA **2008 –2009**

- Processed and updated applications for all degree programs, and updated two student application databases.
- Analyzed admissions data, enrollment numbers and yield to increase acceptances at BUSPH.
- Responsible for the planning of Accepted & Prospective Day Events, each held three times per semester.

Private Contractor, Healthy Maine Partnership of Greater Waterville; Waterville, ME **2008**

- Performed the Healthy Maine Partnership assessment for the central Maine district. Contacted and surveyed a wide variety of organizations, including: schools, worksites, municipal clerks, and health care centers.

Summer Farm Hand, Happy Town Farm; Orland, ME **2000, 2001, 2002**

- Field, greenhouse and market experience on a small, diversified, organic farm.

RESEARCH EXPERIENCE

Chronic Kidney Disease in Nicaraguan Farmers, BU School of Public Health; Boston, MA **2009**

- Supported the Principle Investigator of the study team, by facilitating the compilation and completion of the project’s pilot study report. Conducted background research, created tables and figures, organized sources.

Research Intern, Alliance for the Prudent Use of Antibiotics, Boston MA **2009**

- Performed a grant-funded literature review on the ecological and human health consequences of antibiotic resistance, and antibiotic use in agriculture.

ADDITIONAL SKILLS

Microsoft: Access, Excel, Outlook, PowerPoint, Word
 WordPress, Squarespace
 Social Media platforms (Facebook & Instagram)
 Written and spoken French and Spanish language (intermediate)

AWARDS

2017: *40 Under 40 Honoree, Health & Wellness* – Uplift LA (LA Metropolitan Chamber of Commerce)

Susan Clements-Dallaire

From: Michelle Melaragno <whistleridge@roadrunner.com>
Sent: Wednesday, May 27, 2020 10:15 AM
To: Susan Clements-Dallaire
Subject: Re: Agricultural Committee

Hi Sue,

Please RE-SUBMIT my application to be considered for the Agriculture Committee vacancies.

Thank you,
Michelle Melaragno

Sent from my Verizon Motorola Droid

On May 14, 2020 3:46 PM, Susan Clements-Dallaire <sdallaire@auburnmaine.gov> wrote:

Good afternoon, Michelle,

Thank you for your interest in volunteering to serve another term on the Agricultural Committee. The Appointment Committee met yesterday to make their nominations to present to the City Council. I regret to inform you that you were not nominated at this time.

I would like to encourage you to apply in the future should you be interested. Vacancies are posted on our webpage at www.auburnmaine.gov, Boards and Committees, Vacancies.

Sincerely,

Sue

Susan Clements-Dallaire

Susan Clements-Dallaire, CCM, CMC

City Clerk & Registrar of Voters - City of Auburn

60 Court Street | Auburn, Maine 04210 | 207.333.6601 X1126



The City of Auburn is subject to statutes relating to public records. Email sent or received by City employees are subject to these laws. Senders and receivers of City email should presume that messages are subject to release.



CITY OF AUBURN BOARD & COMMITTEE APPOINTMENT APPLICATION

Please complete this application for consideration to serve on a board or committee of the City of Auburn. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants. Incomplete applications and those which list more than one committee will not be considered.

Date: Feb 24, 2020

Last name: MELARAGNO First name: MICHELLE Middle initial: _____

Residence address: 576 TRAPP RD Ward: 5

City: AUBURN State: ME Zip code: 04210

Home phone: N/A Work phone: _____ Cell phone: 207-240-1316

Email address: whistleridge@roadrunner.com

Current occupation: Self-Employed (Compassionate Composting) and Practice Manager (Equine Veterinary Service)

Previous occupation (if retired or no longer working): N/A

Educational and/or experience (or attach your resume): 2+ YRS COLLEGE, MULTIPLE ADDITIONAL CERTIFICATE PROGRAMS

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- | | |
|--|--|
| <input type="checkbox"/> 9-1-1 Committee | <input type="checkbox"/> Ethics Panel |
| <input checked="" type="checkbox"/> Agriculture Committee | <input type="checkbox"/> L/A Transit Committee |
| <input type="checkbox"/> Airport Board | <input type="checkbox"/> Parks & Recreation Advisory Board |
| <input type="checkbox"/> Auburn Housing Authority | <input type="checkbox"/> Planning Board |
| <input type="checkbox"/> Audit & Procurement Committee | <input type="checkbox"/> Sewer District |
| <input type="checkbox"/> Board of Assessment Review | <input type="checkbox"/> Water District |
| <input type="checkbox"/> Cable TV Advisory Board | <input type="checkbox"/> Zoning Board of Appeals |
| <input type="checkbox"/> CDBG Loan Committee | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Community Forest Board | |
| <input type="checkbox"/> Complete Streets Committee | <input type="checkbox"/> Conservation Commission |

Is this application for a new appointment or reappointment or desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). I've been interested in this committee from the time it was initially recommended by the Ad Hoc committee. I would like to serve with a group of dedicated individuals to work on preserving and strengthening Agriculture in Auburn, while improving the usefulness of our AG/RP zoned land. I believe changes are necessary in this zone. I feel I can bring ideas and options to the table for discussion about how to best utilize the land – to include agriculture and recreational uses, potential new and innovative uses, and steps toward owners gaining approval to reside on their land. _____

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed). It is my intent to assist with a common-sense approach to revitalizing Auburn's agricultural success, to provide support to existing and new farmers, and to explore unique and newer agriculture or recreation based endeavors/businesses. After having gone through the process of requesting and obtaining a zoning ordinance amendment for my own innovative ag-based business, I am well-equipped to think outside the box while considering potential new uses for AG/RP zoned properties. I also hope to take advantage of research done in other towns where they have proven success at balancing the demands of residential growth with preserving/protecting prime farmlands, growing agriculture, improving local access to lands for recreational use, maintaining proper habitats for native wildlife, and protecting our waters. _____

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? I currently serve on the Conservation Commission, which I applied to join when the formation of the Agriculture Committee seemed uncertain. _____

Dates served (if known)? August 2019 to present _____

Have you previously served on a City or Community Board or Committee? If so, which one(s)?
 No _____

Dates served (if known)? N/A _____

How did you learn of this vacancy? Via the last several months of Ad Hoc committees, Planning Board and City Council meetings discussing the AG/RP Zone _____

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: Michelle Melaragno (electronic signature) Date: Feb. 24, 2020

Please submit your application to;
Susan Clements-Dallaire, City Clerk
60 Court Street, Auburn, ME 04210
207-333-6601, extension 1126 sdallaire@auburnmaine.gov

<u>FOR OFFICE USE ONLY</u>	
DATE APPLICATION RECEIVED:	_____
APPOINTMENT DATE:	_____
TERM EXPIRATION DATE:	_____
OATH DATE:	_____

Susan Clements-Dallaire

From: donotreply@auburnmaine.gov
Sent: Wednesday, February 19, 2020 5:20 PM
To: Susan Clements-Dallaire
Subject: A New Form Has Been Submitted - Board/Committee Application

The following form has been submitted by an end-user of the website: Board/Committee Application

Date of Application: 02/19/2020

First Name: Stanwood

Middle Initial: J

Last Name: Gray

Residence Address: 1200 Sopers Mill Rd

Ward: Ward 5

City: Auburn

Home Phone: 207 615 6957

Cell Phone: 207 615 6957

E-mail Address: stanwoodgray@gmail.com

Current Occupation: farmer/builder

Previous Occupation (if retired or no longer working):

Education and/or experience: college

Please check which board or committee you are interested in serving on. Individual applications for each board or committee (if you wish to serve on more than one): **Ag Committee**

OTHER (Ad-Hoc Committees not on the list above):

This application is for a... (choose one): New appointment

Briefly describe why you want to serve on a board/committee (1,000 character limit): I am a farmer and have the expertise and experience needed to help guide this committee. I have done extensive research on ag issues and land use, especially as it relates to agriculture and forestry.

I am familiar with the history of the ag zone. I was on the original ad hoc committee which studied and offered solutions to issues pertaining to Auburn's ag zone.

What do you hope to accomplish?: I hope to help establish the ag committee and get it pointed in the right direction using fact based research.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?: no

Have you previously served on a City or Community Board or Committee? If so, which one(s)?: yes, Citizens' Action Committee, City Council, GFTV Committee.

Dates served (if known):

How did you learn of this vacancy?: I attend city council meetings regularly

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above. By typing your full name below, you are "signing" this electronic application.: Stanwood J Gray

Date of Electronic Signature: 2/19/2020

Susan Clements-Dallaire

From: donotreply@auburnmaine.gov
Sent: Thursday, June 18, 2020 5:05 AM
To: Susan Clements-Dallaire
Subject: A New Contact Us Form Has Been Submitted - Submit Request

The following request has been submitted by an end-user of the website:

Email: stanwoodgray@gmail.com

Web Page where request was made:

<https://www.auburnmaine.gov/Pages/Government/Boards-and-Committees>

REQUEST:

I don't see the Ag committee on the list. Can you please resubmit my application for that committee?

Susan Clements-Dallaire

From: Stanwood Gray <stanwoodgray@gmail.com>
Sent: Monday, June 29, 2020 11:37 AM
To: Susan Clements-Dallaire
Subject: Ag Committee application

Would you please resubmit my application to the Ag committee?

Thank you,
Stanwood Gray

Sent from my iPhone

Susan Clements-Dallaire

From: Stanwood Gray <stanwoodgray@gmail.com>
Sent: Thursday, June 18, 2020 9:38 AM
To: Susan Clements-Dallaire
Subject: Re: Board & Committee application

Thank you! I meant it is not on the committee homepage on the city website. Do you want me to submit a new application for the Ag committee or does my last application simply continue to the next appointment committee meeting?

Thank you for all you do,

Joe

Sent from my iPhone

On Jun 18, 2020, at 8:08 AM, Susan Clements-Dallaire <sdallaire@auburnmaine.gov> wrote:

Hi Joe,

The Ag Committee is the second committee down when you click on the drop down box.

Sue

The following request has been submitted by an end-user of the website:

Email: stanwoodgray@gmail.com

Web Page where request was made:

<https://www.auburnmaine.gov/Pages/Government/Boards-and-Committees>

REQUEST:

I don't see the Ag committee on the list. Can you please resubmit my application for that committee?

Sent from [Mail](#) for Windows 10

Brandon Chaloux

From: Susan Clements-Dallaire
Sent: Wednesday, April 29, 2020 8:07 AM
To: Brandon Chaloux
Subject: FW: A New Form Has Been Submitted - Board/Committee Application

Hi Brandon,
I hope all is well!
Can you print and put this on my desk? I will be in the office tomorrow.
Thank you!
Sue

-----Original Message-----

From: donotreply@auburnmaine.gov <donotreply@auburnmaine.gov>
Sent: Monday, April 27, 2020 7:07 PM
To: Susan Clements-Dallaire <sdallaire@auburnmaine.gov>
Subject: A New Form Has Been Submitted - Board/Committee Application

The following form has been submitted by an end-user of the website: Board/Committee Application

Date of Application: 04/27/2020

First Name: Justin

Middle Initial: R

Last Name: Purvis

Residence Address: 2696, HOTEL ROAD

Ward: Ward 4

City: AUBURN

Home Phone: 2072175267

Cell Phone: 2072175267

E-mail Address: Path2030@gmail.com

Current Occupation: Americorps VISTA

Previous Occupation (if retired or no longer working):

Education and/or experience: Associate's Degree, Liberal Studies, Southern Maine Community College

Please check which board or committee you are interested in serving on. Individual applications for each board or committee (if you wish to serve on more than one).: **CDBG Loan Committee**

OTHER (Ad-Hoc Committees not on the list above)::

This application is for a... (choose one): New appointment

Briefly describe why you want to serve on a board/committee (1,000 character limit): As a newer resident to Auburn, and my interest in the bright future ahead for Auburn and it's citizens. I desire to be apart of the CDBG Loan Committee in hopes of supporting the citizens who will benefit most from these funds. As the grant funding states, that the money is to be used in support of programming to support low to moderate income communities, prevention of slum and blight conditions and meeting community needs of urgency. I serve as an Americorps VISTA in Portland, Maine and my work is designed to reduce negative outcomes that people who are of low income and poverty suffer from. Since becoming a citizen of Auburn and with my experience I want to work to support those in my own community who can benefit from CDBG funds. I am hoping that with my experience and understanding of the impact impacts of poverty on a community can translate to help guide funding in Auburn for those citizens.

What do you hope to accomplish?: I hope to accomplish raising the voice of those in low income communities so when the City of Auburn has additional funding dedicated to low income that those people's voices are helping direct and guide funding decisions. Their voice is the most important and their voice should be given the highest regard. I do not want funding to wasted on impractical government goals that do support the communities needing the funding most. I am hopeful that I can be apart of the decision process.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?: No

Have you previously served on a City or Community Board or Committee? If so, which one(s)?: No

Dates served (if known):

How did you learn of this vacancy?: City of Auburn email list recipient

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above. By typing your full name below, you are "signing" this electronic application.: Justin Purvis

Date of Electronic Signature: 04/27/2020

From: [Justin P.](#)
To: [Zachary Lenhert](#)
Cc: [Susan Clements-Dallaire](#)
Subject: Re: FW: CDBG Loan Comm Applicant
Date: Monday, June 29, 2020 2:25:55 PM

Hello Susan,

My name is Justin Purvis, I applied to be a member of the Loan Committee. I ask that my application be changed from the Loan Committee to the Citizens Advisory Committee. Thanks for your help.

Justin R Purvis

On Mon, Jun 29, 2020 at 2:22 PM Zachary Lenhert <zlenhert@auburnmaine.gov> wrote:

Hi Justin,

Please respond to Sue's email below by "replying all" for your request to change your app to the Citizen's Advisory Committee.

Thank you,

Zachary J. Lenhert

Community Development Manager, City of Auburn

60 Court Street | Auburn, Maine 04210 | 207.333.6601 X1336

zlenhert@auburnmaine.gov

The City of Auburn is subject to statutes relating to public records.

E-mail sent or received by City employees are subject to these laws.

Senders and receivers of City e-mail should presume that messages are subject to release.

From: Susan Clements-Dallaire <sdallaire@auburnmaine.gov>
Sent: Monday, June 29, 2020 2:13 PM
To: Zachary Lenhert <zlenhert@auburnmaine.gov>
Cc: Alison Pepin <aepin@auburnmaine.gov>
Subject: RE: CDBG Loan Comm Applicant

Can you ask him to email me stating that, or to submit a new application? His application states CDBG Loan committee so I want to be sure it is clear in the packet.

Thank you!

From: Zachary Lenhert <zlenhert@auburnmaine.gov>
Sent: Monday, June 29, 2020 1:46 PM
To: Susan Clements-Dallaire <sdallaire@auburnmaine.gov>
Cc: Alison Pepin <apepin@auburnmaine.gov>
Subject: RE: CDBG Loan Comm Applicant

Hi Sue,

Justin just called me back and clarified that he wanted to apply for the Citizen's Advisory Committee, not the Loan Committee. Is it too late to make that change?

Zachary J. Lenhert

Community Development Manager, City of Auburn

60 Court Street | Auburn, Maine 04210 | 207.333.6601 X1336

zlenhert@auburnmaine.gov

The City of Auburn is subject to statutes relating to public records.

E-mail sent or received by City employees are subject to these laws.

Senders and receivers of City e-mail should presume that messages are subject to release.

From: Susan Clements-Dallaire <sdallaire@auburnmaine.gov>
Sent: Thursday, June 25, 2020 10:29 AM
To: Zachary Lenhert <zlenhert@auburnmaine.gov>
Cc: Alison Pepin <apepin@auburnmaine.gov>
Subject: RE: CDBG Loan Comm Applicant

Ok, we won't be meeting until Tuesday of next week, but I do have to post the agenda tomorrow.

Thank you!

Sue

From: Zachary Lenhert <zlenhert@auburnmaine.gov>
Sent: Thursday, June 25, 2020 10:26 AM
To: Susan Clements-Dallaire <sdallaire@auburnmaine.gov>
Cc: Alison Pepin <aepin@auburnmaine.gov>
Subject: RE: CDBG Loan Comm Applicant

I called and left a voicemail for Justin, I hope I hear back from him soon. If I don't, you can go ahead and process this for the loan committee.

Zachary J. Lenhert

Community Development Manager, City of Auburn

60 Court Street | Auburn, Maine 04210 | 207.333.6601 X1336

zlenhert@auburnmaine.gov

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From: Susan Clements-Dallaire <sdallaire@auburnmaine.gov>
Sent: Thursday, June 25, 2020 9:41 AM
To: Zachary Lenhert <zlenhert@auburnmaine.gov>; Alison Pepin <aepin@auburnmaine.gov>
Subject: CDBG Loan Comm Applicant
Importance: High

Hello,

This person applied for the vacant seat on the Loan Committee. I know you have certain criteria you look for to fill the board. Is this someone that would be a good fit? The Appt Committee is meeting on Tuesday of next week.

Thanks,

Sue

From: NoReply <noreply@auburnmaine.gov>
Sent: Thursday, June 25, 2020 9:46 AM
To: Susan Clements-Dallaire <sdallaire@auburnmaine.gov>
Subject: Message from KMBT_C654

Susan Clements-Dallaire

From: donotreply@auburnmaine.gov
Sent: Saturday, April 18, 2020 11:14 AM
To: Susan Clements-Dallaire
Subject: A New Form Has Been Submitted - Board/Committee Application

The following form has been submitted by an end-user of the website: Board/Committee Application

Date of Application: 04/18/2020

First Name: Jeremiah

Middle Initial: J

Last Name: Bartlett

Residence Address: 107 Shepley Street

Ward: Ward 2

City: Auburn

Home Phone: 2077831148

Cell Phone: 2076321065

E-mail Address: jeremiahbartlett@gmail.com

Current Occupation: Transportation Engineering Manager, Portland DPW

Previous Occupation (if retired or no longer working):

Education and/or experience: BS Civil Engineering, Northeastern University

Please check which board or committee you are interested in serving on. Individual applications for each board or committee (if you wish to serve on more than one): Complete Streets Committee

OTHER (Ad-Hoc Committees not on the list above)::

This application is for a... (choose one): Reappointment

Briefly describe why you want to serve on a board/committee (1,000 character limit): I have had the opportunity to serve with this Committee since it was first established as the Bike Ped Committee and seen our work result in tangible results in the community.

What do you hope to accomplish?: I hope to continue in this work, especially in our newer goals of providing more guidance on a more defined non-motorized travel network and ideally providing more guidance on sidewalk outcomes.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?: Complete Streets Committee

Have you previously served on a City or Community Board or Committee? If so, which one(s)?: Comp Plan Committee

Dates served (if known): Approx 2010

How did you learn of this vacancy?: City Hall let me know my term was up for renewal

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above. By typing your full name below, you are "signing" this electronic application.: Jeremiah Joseph Bartlett

Date of Electronic Signature: April 18, 2020

Susan Clements-Dallaire

From: donotreply@auburnmaine.gov
Sent: Tuesday, April 21, 2020 9:52 AM
To: Susan Clements-Dallaire
Subject: A New Form Has Been Submitted - Board/Committee Application

The following form has been submitted by an end-user of the website: Board/Committee Application

Date of Application: 04/21/2020

First Name: David

Middle Initial:

Last Name: Das

Residence Address: 104 Fourth Street

Ward: Ward 5

City: Auburn

Home Phone: 2077823101

Cell Phone: NA

E-mail Address: ddas@bates.edu

Current Occupation: College Administrator

Previous Occupation (if retired or no longer working):

Education and/or experience: Post College

Please check which board or committee you are interested in serving on. Individual applications for each board or committee (if you wish to serve on more than one): Complete Streets Committee

OTHER (Ad-Hoc Committees not on the list above):

This application is for a... (choose one): Reappointment

Briefly describe why you want to serve on a board/committee (1,000 character limit): Continue to work on developing a safe biking and pedestrian culture in Auburn and Lewiston

What do you hope to accomplish?: Enhance public awareness of the importance of biking and pedestrian opportunities to the economic health and the social fabric of our communities

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? Yes (Complete Streets)

Have you previously served on a City or Community Board or Committee? If so, which one(s)?: School Committee

Dates served (if known): 12/02-11/11

How did you learn of this vacancy?:

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.
By typing your full name below, you are "signing" this electronic application.: David H. das

Date of Electronic Signature: 04/21/2020

Susan Clements-Dallaire

From: donotreply@auburnmaine.gov
Sent: Thursday, June 25, 2020 12:14 PM
To: Susan Clements-Dallaire
Subject: A New Form Has Been Submitted - Board/Committee Application

The following form has been submitted by an end-user of the website: Board/Committee Application

Date of Application: 06/25/2020

First Name: Joan

Middle Initial: B

Last Name: Wenzel

Residence Address: 767 West Auburn Road

Ward: Ward 1

City: Auburn

Home Phone: 2077836327

Cell Phone: 2075773838

E-mail Address: joanwenzel5@gmail.com

Current Occupation: retired

Previous Occupation (if retired or no longer working): public school teacher

Education and/or experience: BS, MA

Please check which board or committee you are interested in serving on. Individual applications for each board or committee (if you wish to serve on more than one): Recycling

OTHER (Ad-Hoc Committees not on the list above): Complete Streets Committee

This application is for a... (choose one): New appointment

Briefly describe why you want to serve on a board/committee (1,000 character limit): I would like to assist in planning infrastructure for pedestrians where ever possible in the City of Auburn. With the new building that is happening I want to be sure it is pedestrian-friendly for all our residents. Many wonderful new projects are in the works. I would like to give my time to help this continue.

What do you hope to accomplish?: I hope to be part of the Complete Streets Committee to help promote a pedestrian-friendly design throughout the City of Auburn. I am willing to learn more about the plans in place and future endeavors.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? I have been on committees before, but not at the City level.

Have you previously served on a City or Community Board or Committee? If so, which one(s)? Yes, I am an editor of The State of Maine Organization for DKG an international teaching org.

Dates served (if known): since 2018

How did you learn of this vacancy?: After an inquiry about sidewalks

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above. By typing your full name below, you are "signing" this electronic application.: Joan Wenzel

Date of Electronic Signature: June 25, 2020

Susan Clements-Dallaire

From: donotreply@auburnmaine.gov
Sent: Thursday, June 18, 2020 5:11 AM
To: Susan Clements-Dallaire
Subject: A New Form Has Been Submitted - Board/Committee Application

The following form has been submitted by an end-user of the website: Board/Committee Application

Date of Application: 06/18/2020

First Name: Stanwood

Middle Initial: J

Last Name: Gray

Residence Address: 1200 Sopers Mill Rd

Ward: Ward 5

City: auburn

Home Phone: 2076156957

Cell Phone: 2076156957

E-mail Address: stanwoodgray@gmail.com

Current Occupation: farmer/carpenter

Previous Occupation (if retired or no longer working):

Education and/or experience: college

Please check which board or committee you are interested in serving on. Individual applications for each board or committee (if you wish to serve on more than one): Complete Streets Committee

OTHER (Ad-Hoc Committees not on the list above)::

This application is for a... (choose one): New appointment

Briefly describe why you want to serve on a board/committee (1,000 character limit): Prior to Covid-19 I attended most of the meetings for this group. I am very interested in the way this city addresses it's roads and their maintenance.

What do you hope to accomplish?: I hope to help move the city forward in the most efficient, cost effective way.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?: no

Have you previously served on a City or Community Board or Committee? If so, which one(s)?: City Council, CAC, Great Falls TV

Dates served (if known):

How did you learn of this vacancy?: Attend the meetins

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above. By typing your full name below, you are "signing" this electronic application.: Stanwood J Gray

Date of Electronic Signature: 6/18/2020

Susan Clements-Dallaire

From: donotreply@auburnmaine.gov
Sent: Thursday, June 25, 2020 12:14 PM
To: Susan Clements-Dallaire
Subject: A New Form Has Been Submitted - Board/Committee Application

The following form has been submitted by an end-user of the website: Board/Committee Application

Date of Application: 06/25/2020

First Name: Joan

Middle Initial: B

Last Name: Wenzel

Residence Address: 767 West Auburn Road

Ward: Ward 1

City: Auburn

Home Phone: 2077836327

Cell Phone: 2075773838

E-mail Address: joanwenzel5@gmail.com

Current Occupation: retired

Previous Occupation (if retired or no longer working): public school teacher

Education and/or experience: BS, MA

Please check which board or committee you are interested in serving on. Individual applications for each board or committee (if you wish to serve on more than one): Recycling

OTHER (Ad-Hoc Committees not on the list above):: Complete Streets Committee

This application is for a... (choose one): New appointment

Briefly describe why you want to serve on a board/committee (1,000 character limit): I would like to assist in planning infrastructure for pedestrians where ever possible in the City of Auburn. With the new building that is happening I want to be sure it is pedestrian-friendly for all our residents. Many wonderful new projects are in the works. I would like to give my time to help this continue.

What do you hope to accomplish?: I hope to be part of the Complete Streets Committee to help promote a pedestrian-friendly design throughout the City of Auburn. I am willing to learn more about the plans in place and future endeavors.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? I have been on committees before, but not at the City level.

Have you previously served on a City or Community Board or Committee? If so, which one(s)? Yes, I am an editor of The State of Maine Organization for DKG an international teaching org.

Dates served (if known): since 2018

How did you learn of this vacancy?: After an inquiry about sidewalks

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above. By typing your full name below, you are "signing" this electronic application.: Joan Wenzel

Date of Electronic Signature: June 25, 2020



CITY OF AUBURN
BOARD & COMMITTEE
APPOINTMENT APPLICATION

Please complete this application for consideration to serve on a board or committee of the City of Auburn. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants. Incomplete applications and those which list more than one committee will not be considered.

Date: June 7, 2020

Last name: Roberts First name: Chad Middle initial: E.

Residence address: 143 Mill Street Ward:

City: Auburn State: ME Zip code: 04210

Home phone: 207 312-5068 Work phone: n/a Cell phone: (home #)

Email address: chadroberts3@myfairpoint.net

Current occupation: laid off due to Covid19

Previous occupation (if retired or no longer working): mail room

Educational and/or experience (or attach your resume): High School graduate

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- 9-1-1 Committee
Auburn Housing Authority
Board of Assessment Review
CDBG Loan Committee
Complete Streets Committee
Ethics Panel
[X] L/A Transit Committee
Planning Board
St. Louis Bells Committee
Zoning Board of Appeals
Airport Board
Audit & Procurement Committee
Cable TV Advisory Board
Community Forest Board
Conservation Commission
Finance Committee
Parks & Recreation Advisory Board
Sewer District
Water District

Is this application for a ___ new appointment or reappointment or ___ desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). I take the public transportation bus when I report to work and do my errands.

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed). Because I use this service I feel personally vested and hope that this service shall remain as an option for all residents with transportation needs.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? Yes, L/A Transit Committee

Dates served (if known)? 3 years in August of 2020

Have you previously served on a City or Community Board or Committee? If so, which one(s)? No - None prior to my current commitment.

Dates served (if known)? _____

How did you learn of this vacancy? By serving in this capacity.

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: [Handwritten Signature] Date: 6-7-20

Please submit your application to;
Susan Clements-Dallaire, City Clerk
60 Court Street, Auburn, ME 04210

207-333-6601, extension 1126 sdallaire@auburnmaine.gov

FOR OFFICE USE ONLY

DATE APPLICATION RECEIVED: 6-8-2020
APPOINTMENT DATE: _____
TERM EXPIRATION DATE: _____
OATH DATE: _____